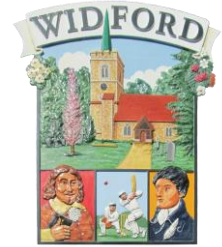


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on Tuesday 1st March 2022

in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 23rd February 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.018 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

22.019 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

22.020 To approve the Minutes of the 11th January 2022 Parish Council Meeting

- ### 22.021 Police Report:
1. To receive the Safer Neighbourhood Team report
 2. To consider Drivesafe and any other speed limiting options

22.022 Chairman's Announcements

22.023 To receive reports from County and District Councillor

22.024 Planning

1. New Planning Applications

3/22/0146/ARPN	The Doe Shed, Priory Farm: Change of use of agricultural to class C3 for 1 residential dwelling. RECONSULTATION	By 11 March
----------------	--	-------------

2. Decision Notices (for information only)

3/21/2818/HH	9 Daintrees: Replace existing rear extension and outbuilding with new, plus other alterations.	GRANTED
3/22/0146/ARPN	The Doe Shed, Priory Farm: Change of use of agricultural to class C3 for 1 residential dwelling.	Awaited
3/21/2770/VAR	The Green Man: Variation to condition 2 of 3/20/1624/FUL	Awaited
3/21/3144/HH 3/21/3086/LBC	Westbury, 46 Bell Lane: Demolish side extension and replace with new	Awaited
3/21/2668/FUL	Ash View Stables: Additional capacity on existing gypsy site	Awaited
3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited

3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited
E/21/0288/ENF	30 Benningfield Road: Enforcement investigation	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Concerns at development in Benningfield Road: update

22.025 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position
4. To approve list of orders for payment and to sign Village Hall hire agreement for 2022
5. To agree to pay QGC costs to allotmenters on receipt of invoices (to be covered by grant)
6. To note EHC grant available for QEII Jubilee celebrations

22.026 Correspondence: To note list of correspondence (*list below, for information only*)

22.027 Village Reports

1. **Village Hall**
 1. Report, presentation and proposal by the Village Hall Chairman
2. **Playing Field**
 1. To receive report
 2. Biffa grant: update and lease
3. **Allotments**
 1. To receive report
4. **Closed churchyard**
 1. To consider new maintenance contractor
 2. To consider tree safety report, tree and hedge maintenance quotes and course of action

5. Archive: update

22.028 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on replacement of stile with alternative barrier to main road
 2. FP18: Update on fallen tree across Lilley Bridge and bridge safety concerns
2. **Highways and footways**
 1. Update: on clean-up of verges, gutters and overgrown footways
3. **Other parish matters and concerns:** to consider any matters raised

22.029 Benningfield Green: Parking and access issues: To note complaint and to consider any action

22.030 Queen's Green Canopy. Update, including grant availability from HCC

22.031 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

22.032 To note items raised for addition to future agendas

22.033 1. Date of next Meetings at Widford Village Hall:

Tuesday 5th April, 7.30pm: Annual Meeting of the Parish (not a Council meeting)

Tuesday 10th May: 7pm: Annual Parish Council Meeting, followed by

Approx. 7.30pm Ordinary May Parish Council meeting

Correspondence list for Agenda item 22.026 - *for information only (see specific agenda items for consideration and action)*

- HCC: Appeal for residents to complete a food waste survey
- Clarion Housing: request re tree responsibility on Bell Lane
- Further complaints re parking on Benningfield Green (22.029)

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)